



FRP Form 3A – Application for Faculty Grant for Paper Presentation

PRESENTER'S BASIC INFORMATION

Presenter's Name: _____

Position: _____ Mobile/Landline: _____

Email: _____ Office/Department: _____

RESEARCH PAPER DETAILS

Title of the Paper to be presented: _____

Field/s of study or subject/s specialization of the research work: _____

Status of the Paper (Please check that applies):

Ongoing

Completed but Unpublished

Completed and Published

If published, name of the Journal Publication (including volume, issue no., and date of publication):

RESEARCH CONFERENCE DETAILS

Name of the Conference: _____

Venue of the Conference: _____

Date of the Conference: _____

General Theme/s of the Conference: _____

Name and address of the organizing/convening institution (including telephone numbers, e-mail address and website address, if available): _____

Registration Fee (in Philippine peso): _____

Level of the Conference (Please check that applies):

Local – City/Provincial

Regional / National

International

I hereby certify that the above information given are true and correct as to the best of my knowledge. Furthermore, I agree to abide by the rules, policies and procedures pertaining to this undertaking and do hereby fully respect the result or decision of this application made by the approving body.

Faculty Presenter's Signature above Printed Name

Date

RECOMMENDATION OF THE DEAN/PRINCIPAL/DEPARTMENT OR OFFICE HEAD

Action: Endorsed Not endorsed, due to _____

Dean/Principal/Head: _____ Signature/Date: _____

CHECKLIST OF DOCUMENTARY REQUIREMENTS (to be accomplished by the Coordinator for Faculty Research):

The paper (full text) to be presented

Letter of Invitation and Acceptance Letter

Applicant's bio-data

Brochure / webpage of the conference (if available)

Complete breakdown of Travel Expenses (including proposed departure and return dates)

Note: All documents must be in printed copies.

MR. ENGLEVERT P. REYES

Coordinator for Faculty Research

Date