



University of San Jose-Recoletos

Magallanes St., Cebu City, Philippines

College of Arts and Sciences



BACHELOR OF LIBRARY AND INFORMATION SCIENCE

(Effective 2014-2015)

NAME		STUDENT NO.	
CITY ADDRESS		ADVISER	
HOME ADDRESS		BATCH	
TEL. NO. /CELL NO.		E-MAIL ADDRESS	

FIRST YEAR – First Semester

FG	Course No.	Description	Units	Grading System
	LIS 1	Introduction to Library and Information Science	3	Averaging
	Math 1	College Algebra	3	
	English 1	Study and Thinking Skills	3	
	Philo 1	Logic	3	
	KB 1	Fundamental of Keyboarding	3	
	Econ 1	Principles of Economics with Taxation and Land Reform	3	
	ReEd 1	Revelation and Faith	3	
	PE 1	Physical Fitness	2	
	CWTS 11	Civic Welfare Training Services	3	
	Guidance 1	Adjustment to College Life	-	
Total Units			26	

FIRST YEAR – Second Semester

FG	Course No.	Description	Units	Grading System
	LIS 5	Information Sources and Services 1	3	Averaging
	English 2	Writing in the Discipline	3	
	CSA 1	IT Fundamentals, Excel, and Power Point	3	
	Rizal	Life, Works, and Writing of Dr. Jose Rizal	3	
	History 1	Philippine History and Geography	3	
	Psych 1	General Psychology	3	
	ReEd 2	Christology	3	
	PE 2	Rhythmic Activities	2	
	CWTS 12	Civic Welfare Training Services	3	
	Guidance 2	Values and Personality	-	
Total Units			26	

SECOND YEAR – First Semester

FG	Course No.	Description	Units	Grading System
	LIS 2	Collection Management 1	3	Averaging
	LIS 3	Organization of Information Sources 1	3	Averaging
	LIS 9	Information Sources and Services 1	3	Averaging
	Filipino 1	Sining ng Pakikipagtalastasan	3	
	Nat. Sci.1	Earth Science	3	
	Ed FL	Facilitating Learning	3	
	Math D	Business Statistics with Demography	3	
	ReEd 3	Church and Sacraments	3	
	PE 3	Individual / Dual Sports / Games	2	
Total Units			26	

SECOND YEAR – Second Semester

FG	Course No.	Description	Units	Grading System
	LIS 20A	Collection Management 2	3	Averaging
	LIS 4	Organization of Information Sources 2	3	Averaging

THIRD YEAR – First Semester

FG	Course No.	Description	Units	Grading System
	LIS 6	Library and Information Management	3	Averaging
	LIS 7	Indexing and Abstracting	3	Averaging
	LIS 8	Information Technology 1	3	Averaging
	LIS 11	Research Methods in Library and Information Science 1	3	Pure Averaging
	LIS 20B	Organization and Information Sources 3	3	Averaging
	ED SDE	Social Dimension of Education	3	Averaging
	Lit 1	The Literature of the Philippines	3	
	English 7	Business Correspondence	3	
	Pol. Sci. 1	Politics and Governance with Philippine Constitution	3	
Total Units			27	

THIRD YEAR – Second Semester

FG	Course No.	Description	Units	Grading System
	LIS 20 D	Library and Information Management	3	Averaging
	LIS 20E	Indexing and Abstracting 2	3	Averaging
	LIS 10	Information Technology 2	3	Averaging
	LIS 21	Research Methods in Library and Information Science 2	3	Pure Averaging
	LIS 15	Academic Libraries	3	Averaging
	Filipino 3	Retorika	3	
	Lit 2	The Literature of the World	3	
	SoAn	Sociology and Anthropology (Including Family Planning)	3	
Total Units			24	

FOURTH YEAR – First Semester

FG	Course No.	Description	Units	Grading System
	LIS 12	Special Materials	3	Averaging
	LIS 19	Library Practice: Practicum 1	3	Pure Averaging
	LIS 13	Library Literature for Children and Young Adults	3	Averaging
	LIS 14	School Library Media Centers	3	Averaging
	Lab Sci. 1	Zoology/Chemistry/Botany	5	Averaging
	LIS 20F	Information Technology in Academic Libraries	3	Averaging
Total Units			20	

FOURTH YEAR – Second Semester

FG	Course No.	Description	Units	Grading System
	LIS 20	Library Practice: Practicum 2	3	Pure Averaging
	LIS 16	Special Libraries	3	Averaging
	LIS 17	Public Libraries	3	Averaging
	LIS 18	Archives Management	3	Averaging
	Humanities	Art Appreciation	3	
	Philo 2	Ethics	3	
Total Units			18	